



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**NOTICE OF THE REGULAR MEETING  
OF THE WATER AND WASTEWATER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY**  
Wednesday, April 1, 2020  
5:30 P.M. – 6:30 P.M.  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**Water and Wastewater Committee Board Members**

Chair Bill Pease  
Vice-Chair Bill Mayer

**NOTICE**  
**Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**  
Toll-Free Dial-In Number: (866) 848-2216  
CONFERENCE ID **5193676302#**

Download Agenda Packet and Materials at [www.todb.ca.gov/](http://www.todb.ca.gov/)

- A. ROLL CALL**
1. Call business meeting to order 5:30 p.m.
  2. Roll Call.
- B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**
- During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the view point of the Committee members.
- C. DRAFT MINUTES TO BE APPROVED**
1. March 4, 2020 Regular Water and Wastewater Committee DRAFT Meeting Minutes.
- D. PRESENTATIONS**
1. Water and Wastewater Update.

**E. DISCUSSION ITEMS**

1. Discussion Regarding Annexation of Water and Wastewater Plants into Town's Jurisdiction.

**F. FUTURE DISCUSSION/AGENDA ITEMS**

**G. ADJOURNMENT**

1. Adjourn to the next Standing Water and Wastewater Committee Meeting

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District website located at <https://www.todb.ca.gov>."



# TOWN OF DISCOVERY BAY

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President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**MINUTES OF THE REGULAR MEETING  
OF THE WATER AND WASTEWATER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY**

Wednesday, March 4, 2020

5:30 P.M. – 6:30 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**Water and Wastewater Committee Board Members**

*Chair Bill Pease*

*Vice-Chair Bill Mayer*

**A. ROLL CALL**

1. Call business meeting to order 5:30 p.m.
2. Roll Call. All present with exception of Project Manager Sadler and District Water Engineer Schobe

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the view point of the Committee members. No public comments.

**C. DRAFT MINUTES TO BE APPROVED**

1. February 5, 2020 Regular Water and Wastewater Committee DRAFT meeting minutes- Approved.

**D. PRESENTATIONS**

1. Water and Wastewater Update.

**E. DISCUSSION ITEMS**

1. Discussion Regarding Water and Wastewater Rate Study. Finance Manager Julie Carter discussed that Alison Lechowicz, from Lechowicz and Tseng Municipal Consultants will have a draft of the Water and Wastewater Rate Study report for the Regular Board Meeting on March 18<sup>th</sup>, 2020. General Manager Mike Davies indicated that Lechowicz and Tseng Municipal Consultants will also prepare a Proposition 218 package for the Town. Director Leete inquired about funding for unexpected water needs. Assistant General Manager, Dina Breitstein indicated there are funds in the CIP account and the revolving funds reserved for such unforeseen expenses.
2. Discussion Regarding California Environmental Quality Act (CEQA) update. Engineer Gregory Harris indicated there was a delay with State Clearing House receiving the diffuser project, but it has now been published. Delay might affect the permit approval time, however Engineer Harris is hopeful to obtain permit in the summer of 2020. Engineer Harris relayed that he hopes to have design recommendations in a month or two.

**F. FUTURE DISCUSSION/AGENDA ITEMS**

None

**G. ADJOURNMENT**

1. Meeting adjourned at 5:42 p.m. to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

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DRAFT